



**AUTHORIZATION FOR BACKGROUND CHECK**  
Child Abuse and Neglect Tracking System (CANTS)  
**For Programs NOT Licensed by DCFS**

**NOTE: Do not use this form if you are an applicant for licensure or an employee/volunteer of a licensed child care facility. Please contact your licensing representative.**

Name: \_\_\_\_\_  
Last First Middle

Date of Birth:  --  --  Gender:  Male  Female Race: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street/Apt #

\_\_\_\_\_  
City State Zip Code

If you currently reside in Illinois, please list all previous addresses for the past five years.

**OR**

If you currently reside out-of-state, please provide ALL Illinois addresses in which you did reside while living in Illinois.

| (Street/Apt#/City/County/State/Zip Code) | Dates<br>From/To |
|--|------------------|
| _____                                    | _____            |
| _____                                    | _____            |
| _____                                    | _____            |
| _____                                    | _____            |
| _____                                    | _____            |

List maiden name and/or all other names by which you have been known: (last, first, middle)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby authorize the Illinois Department of Children and Family Services to conduct a search of the Child Abuse and Neglect Tracking system (CANTS) to determine whether I have been a perpetrator of an indicated incident of child abuse and/or neglect or involved in a pending investigation. I further consent to the release of this information to the agency listed below.

|                 |               |  |
|-----------------|---------------|--|
| _____<br>Signed | _____<br>Date |  |
|-----------------|---------------|--|

**Please type, use bold letters or label:**

|   |                                |
|---|--------------------------------|
| 773-553-3020  | (Submitting Agency Fax Number) |
| dcfscpschecks@cps.edu                               | (Submitting Email Address)     |
| Chicago Public Schools                              | (Agency Name)                  |
| Kimyatta Dabney                                     | (Contact Person)               |
| Office of School Safety & Security, 42 W Madison St | (Address)                      |
| Chicago, Illinois, 60602                            | (City/State/Zip)               |



# Fingerprinting Background Investigation Authorization & Release Form

This form gives the Board of Education of the City of Chicago ("Board") authorization to conduct a Background Investigation which may include, but is not limited to, a Fingerprint-based Criminal History Records Check and an Illinois Department of Children and Family Services State Automated Child Welfare Information System check (collectively, "Background Investigation"). This form also gives the Board authorization to release all information or documentation regarding any disciplinary or dismissal actions taken against you during your employment by the Board and your current eligibility for rehire by the Board and, if ineligible for rehire, the reasons therefore. You must have a valid, unexpired government-issued or school-issued photo ID at the time of fingerprinting.

## Authorizing Manager or Supervisor Information

First and Last Name \_\_\_\_\_

Title or Position \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Contact Number \_\_\_\_\_ Email \_\_\_\_\_

*I, the undersigned, authorize the candidate listed below to complete fingerprinting to produce a criminal background check for employment, contract work, or volunteer work with Chicago Public Schools.*

Signature: Beatrice Nichols Date: \_\_\_\_\_

**Vendor Name** \_\_\_\_\_

**ILL13998S**

**Vendor Number** \_\_\_\_\_

## Applicant Information

Position Title \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street City State Zip

Email: \_\_\_\_\_ Day Phone: (\_\_\_\_) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex:  Male  Female Race: \_\_\_\_\_  
MM/DD/YY

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs. Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_  
Ft. In.

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth Place: \_\_\_\_\_  
City State

**Race Key:**  
**C = Caucasian H= Hispanic B = Black/ African American**  
**A= Asian/Pacific Islander**  
**I = Native American/Alaskan**  
**U = Unknown**



If you currently reside in Illinois, please list all previous addresses for the past five years OR if you currently reside out-of-state, please provide ALL Illinois addresses in which you did reside while living in Illinois. **Check box if no other addresses.**

|  |               |
|--|---------------|
| (Street/Apt#/City/County/State/Zip Code) | Dates From/To |
| (1) _____                                | _____         |
| (2) _____                                | _____         |
| (3) _____                                | _____         |
| (4) _____                                | _____         |
| (5) _____                                | _____         |

List maiden name and/or all other names by which you have been known (Last, First, Middle). **Check  if not applicable.**

|           |           |
|-----------|-----------|
| (1) _____ | (2) _____ |
| (3) _____ | (4) _____ |

**REQUIRED CRIMINAL AND CHILD ABUSE RECORDS DISCLOSURE:** The existence of a criminal or child abuse record does not automatically disqualify you for employment consideration, unless it is a conviction or adjudication for an enumerated offense. (Please see the back of this form for a listing of enumerated offenses.) However, it is important that the Board know your complete criminal and child abuse history to properly evaluate your application. You must disclose it in full. Failure to disclose each conviction and child abuse adjudication may result in disqualification of your application or termination of employment.

Convictions include *all* felony or misdemeanor convictions, whether by pleas of guilty, *nolo contendere* or no contest or after bench or jury trial. Convictions that result in sentences of probation, conditional discharge or imprisonment must be reported. Convictions of driving while intoxicated or under the influence (DUI), and driving on a revoked or suspended license must be reported. But, convictions that resulted in sentences of supervision in Illinois or traffic offences other than DUI or driving on a revoked or suspended license should not be reported (i.e. speeding tickets, running a red light or stop sign, driving without insurance, etc.). Finally, you are not obligated to disclose sealed or expunged records of conviction or arrest.

Have you ever been convicted of any type of crime?  Yes  No

Have you ever been adjudicated the perpetrator of physical or sexual abuse in a juvenile court proceeding?

Yes  No

If yes, describe each conviction and adjudication below (attach separate sheets if necessary):

| Date | State | Conviction/Adjudication of Child Physical or Sexual Abuse |
|------|-------|---|
|      |       |   |
|      |       |   |

I, the undersigned,

1. Acknowledge and verify that all information provided above is true and accurate and that I am the person named above.
2. Supply this information to authorize and enable the CPS to perform a background investigation, which may include, but not limited to, a Criminal Conviction Information check and fingerprinting.
3. Understand and agree that the information obtained through the background investigation will be used to determine whether employment by the CPS will be offered or continued or whether volunteer or compensated service will be approved.



4. Authorize the Illinois Department of Children and Family Services to conduct a search of the State Automated Child Welfare Information System (SACWIS) to determine whether I have been “indicated” as a perpetrator of child abuse and/or neglect or am the subject of a pending investigation. I further consent to the release of this information to the agency listed below.

5. Waive provisions of the Illinois Personnel Records Review Act regarding notices to me and deletion of records more than 4 years old, and authorize the Board to release any and all Personnel Information.

6. I hereby release, hold free and harmless, and discharge the BOARD, their members, officers, employees, agents, and contractors from any and all claims, causes of action, liabilities, losses, costs and expenses that may arise (solely or in part) as a result of the Board's release and disclosure of Personnel Information to the City of Chicago- Department of Family and Support Services (DFSS).

**REQUIRED CRIMINAL RECORDS DISCLOSURE:** The existence of a criminal record does not automatically disqualify you for employment consideration, unless it is a conviction for an enumerated crime. (Please see the back of this form for a listing of enumerated crimes.) However, it is important that the Board know your complete criminal history to properly evaluate your application. You must disclose it in full. Failure to disclose each conviction may result in disqualification of your application or termination of employment.

| <b>FINGERPRINTING PROVIDER USE ONLY</b>   |  |
|---|--|
| <p style="text-align: center;"><b><u>Fingerprinting Information</u></b></p> <p>Date Printed: _____</p> <p>Verified By: _____</p> <p>TCN # _____</p>   | <p style="text-align: center;"><b><u>Internal CPS Use Only</u></b></p> <p>Dates Results Returned: _____</p> <p>Fingerprints Clear:      <input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>NSOD Clear:                <input type="checkbox"/> Yes                        <input type="checkbox"/> No</p> <p>IL MVOAY Clear:         <input type="checkbox"/> Yes                        <input type="checkbox"/> No</p> <p>IL SOR Clear:              <input type="checkbox"/> Yes                        <input type="checkbox"/> No</p> <p>Verified By: _____</p> |
| <b>DCFS USE ONLY</b>  |  |
| <p style="text-align: center;"><b><u>Submitting Agency Information</u></b></p> <p>Agency Telephone Number: <b>773-553-6503</b></p> <p>Agency Email Address: <a href="mailto:Backgroundcheck@cps.edu">Backgroundcheck@cps.edu</a></p> <p>Agency Name: <b>Chicago Public Schools</b></p> <p>Address: <b>42 W. Madison, Garden Chicago, Illinois 60602</b></p> | <p style="text-align: center;"><b><u>DCFS</u></b></p> <p>SACWIS Clear                <input type="checkbox"/> Yes                        <input type="checkbox"/> No</p>   |

- I, the undersigned,
7. Acknowledge and verify that all information provided above is true and accurate and that I am the person named above.
  8. Supply this information to authorize and enable the CPS to perform a background investigation, which may include, but not limited to, a Criminal Conviction Information check and fingerprinting.
  9. Understand and agree that the information obtained through the background investigation will be used to determine whether employment by the CPS will be offered or continued or whether volunteer or compensated service will be approved.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

| <b>Fingerprinting Provider Use Only</b>                                 | <b>Internal CPS Use Only</b>   |
|---|--|
| <p>Date Printed: _____</p> <p>Verified By: _____</p> <p>TCN # _____</p> | <p>Dates Results Returned: _____</p> <p>Fingerprints Clear:      <input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>NSOD Clear:                <input type="checkbox"/> Yes                        <input type="checkbox"/> No</p> <p>IL VOAY Clear:         <input type="checkbox"/> Yes                        <input type="checkbox"/> No</p> <p>IL SOR Clear:              <input type="checkbox"/> Yes                        <input type="checkbox"/> No</p> <p>Verified By: _____</p> |



## Privacy Act Statement

**Authority:** The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

**Principal Purpose:** Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

**Routine Uses:** During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized nongovernmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

### Applicant Consent

By signing below, I acknowledge and hereby authorize the release of any criminal history record information that may exist regarding me from any agency, organization, institution, or entity having such information on file. I am aware and understand that my fingerprints may be retained and will be used to check the criminal history record information files of the Illinois State Police and/or the Federal Bureau of Investigation, to include but not limited to civil, criminal and latent fingerprint databases. I also understand that if my photo was taken, my photo may be shared only for employment or licensing purposes. I further understand that I have the right to challenge any information disseminated from these criminal justice agencies regarding me that may be inaccurate or incomplete pursuant to Title 28 Code of Federal Regulation 16.34 and Chapter 20 ILCS 2630/7 of the Criminal Identification Act.

|                             |       |
|-----------------------------|-------|
| Applicant Name (printed):   |       |
| Applicant Name (signature): | Date: |

**THIS SIGNED FORM MUST BE RETAINED BY THE AGENCY FOR AT LEAST TWO YEARS.**

**Enumerated Offenses in Illinois School Code, 105 ILCS 5/34-18.5,  
referencing 105 ILCS 5/21B-80**

1. **Any offense defined in the Cannabis Control Act, except those defined in Sections 4(a), 4(b), 4(c), 5(a) and 5(b) and any offense for which an individual receives Section 10 probation, provided that the terms and conditions of Section 10 probation are successfully fulfilled** (720 ILCS 550/1 *et seq.*, except those defined in 720 ILCS 550/4(a), 4(b) and 4(c), and 720 ILCS 550/5(a) and 5(b), and successful completion of probation under 720 ILCS 550/10).
  - a. **720 ILCS 550/4: It is unlawful for any person knowingly to possess cannabis.**
    - i. 4(a): not more than 10 grams of any substance containing cannabis is guilty of a civil law violation
    - ii. 4(b): more than 10 grams but not more than 30 grams of any substance containing cannabis is guilty of a Class B misdemeanor
    - iii. 4(c): more than 30 grams but not more than 100 grams of any substance containing cannabis is guilty of a Class A misdemeanor; provided, that if any offense under this subsection (c) is a subsequent offense, the offender shall be guilty of a Class 4 felony
  - b. **720 ILCS 550/5: It is unlawful for any person knowingly to manufacture, deliver, or possess with intent to deliver, or manufacture, cannabis.**
    - i. 5(a): not more than 2.5 grams of any substance containing cannabis is guilty of a Class B misdemeanor
    - ii. 5(b): more than 2.5 grams but not more than 10 grams of any substance containing cannabis is guilty of a Class A misdemeanor
  - c. **Note:** Pursuant to Section 5/21B-80, enumerated convictions under the Cannabis Control Act are a bar to employment for seven (7) years following the end of the sentence for the criminal offense.
2. **Any offense defined in the Illinois Controlled Substances Act, except any offense for which an individual receives Section 410 probation, provided that the terms and conditions of Section 410 probation are successfully fulfilled** (720 ILCS 570/100 *et seq.*, except successful completion of probation under 720 ILCS 570/410);
  - a. **Note:** Pursuant to Section 5/21B-80, enumerated convictions under the Illinois Controlled Substances Act are a bar to employment for seven (7) years following the end of the sentence for the criminal offense.
3. **Any offense defined in the Methamphetamine Control and Community Protection Act, except any offense for which an individual receives Section 70 probation, provided that the terms and conditions of Section 70 probation are successfully fulfilled** (720 ILCS 646/1 *et seq.*, except successful completion of probation under 720 ILCS 646/70];
  - a. **Note:** Pursuant to Section 5/21B-80, enumerated convictions under the Methamphetamine Control and Community Protection Act are a bar to employment for seven (7) years following the end of the sentence for the criminal offense.
4. **Any attempt to commit any of the offenses listed in items (1) through (3) above;**

5. **Any offense defined in Section 9** (720 ILCS 5/9.1 = first degree murder; 720 ILCS 5/9-1.2 = intentional homicide of an unborn child; 720 ILCS 5/9-2 = second degree murder; 720 ILCS 5/9-2.1 voluntary manslaughter of an unborn child; 720 ILCS 5/9-3 = involuntary manslaughter and reckless homicide; 720 ILCS 5/9-3.1 (renumbered as 720 ILCS 5/9-3.4) = concealment of homicidal death; 720 ILCS 5/9-3-1.5 (renumbered as 720 ILCS 5/9-3.5) = concealment of death; 720 ILCS 5/9-3.2 = involuntary manslaughter and reckless homicide of an unborn child; 720 ILCS 5/9-3.3 = drug-induced homicide);
6. **Any offense defined in Section 10-5.1** (720 ILCS 5/10-5.1 = luring of a minor);
7. **Any offense defined in Section 10-9(c)** (720 ILCS 10-9(c) = trafficking of persons, involuntary servitude, and related offenses);
8. **Any offense defined in Section 11-1.20 (formerly 5/12-13)** (720 ILCS 5/11-1.20 = criminal sexual assault);
9. **Any offense defined in Section 11-1.30 (formerly 5/12-14)** (720 ILCS 5/11-1.30 = aggravated criminal sexual assault);
10. **Any offense defined in Section 11-1.40 (formerly 5/12-14.1)** (720 ILCS 5/11-1.40 = predatory criminal sexual assault);
11. **Any offense defined in Section 11-1.50 (formerly 5/12-15)** (720 ILCS 5/11-1.50 = criminal sexual abuse);
12. **Any offense defined in Section 11-1.60 (formerly 5/12-16)** (720 ILCS 5/11-1.60 = aggravated criminal sexual abuse);
13. **Any offense defined in Section 11-6** (720 ILCS 5/11-6 = indecent solicitation of a child);
14. **Any offense defined in Section 11-6.6, inclusive** (720 ILCS 5/11-6.6: solicitation to meet a child);
15. **Any offense defined in Sections 11-9 (11-9 renumbered as Section 11-30) through 11-9.5, inclusive** (720 ILCS 5/11-9.1: sexual exploitation of a child; 11-9.1A: permitting sexual abuse of a child; 11-9.1B: failure to report sexual abuse of a child; 11-9.2 custodial sexual misconduct; 11-9.3 presence within school zone by child sex offenders prohibited; approaching, contacting, residing with, or communicating with a child within certain places by child sex offenders; 11-9.4-1 sexual predator and child sex offender; presence or loitering in or near public parks) through 11-9.5 (sexual misconduct with a person with a disability);
16. **Any offense defined in Section 11-11** (720 ILCS 5/11-11 = sexual relations within families);
17. **Any offense defined in Sections 11-14.1 through 11-21, inclusive** (720 ILCS 5/11-14.1 = solicitation of sexual act; 11-14.3 = promoting prostitution; 11-14.4 = promoting juvenile prostitution; 11-15 = soliciting for a prostitute (repealed eff. 7/1/11); 11-16 = pandering (repealed eff. 7/1/11); 11-17 = keeping a place of prostitution (repealed eff. 7/1/11); 11-18 = patronizing a prostitute; 11-18.1 = patronizing a minor engaged in prostitution; 11-19 = pimping (repealed 7/1/11); 11-20 = obscenity; 11-20.1 = child pornography; 11-20.2 = duty of film and print processors to report sexual depiction of children; 11-21 = harmful material (prurient interests));

18. **Any offense defined in Section 11-23 (if punished as a Class 3 felony)** (720 ILCS 5/11-23 = posting of identifying or graphic information on a pornographic Internet site or possessing graphic information with pornographic material);
19. **Any offense defined in Section 11-24** (720 ILCS 5/11-24 = child photography by a sex offender);
20. **Any offense defined in Section 11-25** (720 ILCS 5/11-25 = grooming);
21. **Any offense defined in Section 11-26** (720 ILCS 5/11-26 = traveling to meet a minor);
22. **Any offense define in Section 11-30 (if punished as a Class 4 felony)** (720 ILCS 5/11-30: public indecency, third or fourth violation)
23. **Any offense defined in Section 12-3.05** (720 ILCS 5/12-3.05 = aggravated battery);
24. **Any offense defined in Section 12-3.3** (720 ILCS 5/12-3.3 = aggravated domestic battery);
25. **Any offense defined in Section 12C-45** (Section 12-4.9 renumbered as Section 12C-45 = drug induced infliction of harm to a child athlete);
26. **Any offense defined in 12-6.4** (720 ILCS 5/12-6.4 = criminal street gang recruitment on school grounds or public property adjacent to school grounds and criminal street gang recruitment of minor);
27. **Any offense defined in 12-7.1** (720 ILCS 5/12-7.1 = hate crime);
28. **Any offense defined in Section 12-32** (720 ILCS 5/12-32 = ritual mutilation);
29. **Any offense defined in Section 12-33** (720 ILCS 5/12-33 = ritualized abuse of a child);
30. **Any offense defined in 12-34** (720 ILCS 5/12-34 = female genital mutilation);
31. **Any offense defined in 12-34.5** (720 ILCS 5/12-34.5 = inducement to committ suicide);
32. **Any offense defined in 12-35** (720 ILCS 5/12-35 = sexual conduct or sexual contact with an animal);
33. **Any offense define in Section 26-4 if punished pursuant to (d)(4) or (d)(5) of the Section** (720 ILCS 5/26-4 = unauthorized video recording and live video transmission)
34. **Perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987** (705 ILCS 405/2-1, *et seq.*;
35. **Class X felony**;
36. Any **attempt to commit, conspiring to commit, or soliciting to commit** any of the offenses listed in items (5) through (35) above; and
37. Any offense committed or attempted in **any other state** or against the laws of the United States which, if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.